

DISASTER PREPAREDNESS CHECKLIST - HOMEOWNERS

Disaster preparedness checklist:

- ☐ Create your emergency and evacuation plan.
- ☐ Consider the unique needs of elderly family members and people with a disability.
- ☐ Pack an emergency bag with spare clothes, medications and sanitary products.
- ☐ Create an emergency plan for your pets.
- ☐ Take photos inside and outside of your property at the beginning of every season, in case a disaster affects your property, to prove it is in good condition and to validate any modifications.
- ☐ Gather important documents such as identification, insurance documents and maintenance records and store them safely away from danger, if possible.
- ☐ Take photos/make copies of important documents and email them to yourself or a trusted friend or family member.
- ☐ Unplug lithium batteries and devices to reduce insurance complications later.

Insurance Checklist

- ☐ Check your policy coverage and documents are up to date, your product disclosure statement contains valuable information about your cover.
- ☐ Check if you are covered for emergency accommodation.
- ☐ Maintain your property by cleaning out gutters and removing excess foliage, repairing plumbing and building faults.
- ☐ Keep a maintenance record when:
 - there are changes or improvements to the building or plumbing,
 - the gutters are cleaned and excess foliage or debris has been removed from your property.
- ☐ Keep any building and pest inspection reports (regardless of age).